

**Auxiliary Church Nursery
Worker
Part-Time Position**

John Wesley United Methodist Church is hiring an auxiliary church nursery worker. The primary responsibility for this position will be to provide nursery care on Wednesday evenings and to be a backup for Sunday mornings and other events as needed. All person interested in applying should send in a resume and completed Application for Employment to pastor@johnwesleyumc.com

Duties and Responsibilities:

- The Auxiliary Church Nursery Worker will be expected to be on duty for:
 - Wednesday Evenings for Church Supper, Fellowship, and Study
 - On backup for Sunday Church Services
 - And for Other meetings and functions, as needed
- Work with Child Care Supervisor and other church authorities to provide safe and healthful child and infant care in accordance with church policies and the Child/Youth Protection Policy.
- Cooperate with Child Care Supervisor in carrying out duties and in substituting when called upon.
- Responsible for securing a qualified substitute when unable to work on Wednesday evenings.

Terms of Employment:

- Salary: At a rate of \$12.00 per hour
- Leave: As listed in "Leave Policy"
- Background Check
- Hours:
 - Wednesdays: 5:15 to 7:45 p.m. (or until all children are picked up).
 - Sundays, 10:45 a.m. until 12:30 p.m. (or until all children are picked up).
 - Other times, as needed
- Other Occupational Benefits: Workers Compensation
- Termination Notice: 30 Days written notice of termination will be expected from employee.
- Job Review: Terms of employment will be subject to an annual review by the minister, appropriate church governing bodies, and the person holding the position. This will be done prior to the church budget preparations.